

# Naming of Highways & Numbering of Buildings & Lots

B-1 Consolidated May 23, 2001

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of the Council of the City of Humber Bay, Ontario, Canada**

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**OFFICE CONSOLIDATION  
INCLUDING AMENDMENTS NO. B-1-96001 (January 22, 1996)  
AND B-1-96002 (October 7, 1996)**

**BUILDING**

**By-law B-1**

**A by-law to provide for the  
NAMING OF HIGHWAYS AND THE NUMBERING OF BUILDINGS AND LOTS**

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WHEREAS paragraph 111 of section 210 of the *Municipal Act, R.S.O. 1990, c. M.45*, authorizes the Council to pass by-laws respecting the naming or renaming of highways and for affixing the names at the corners thereof on public or private property;

AND WHEREAS paragraph 112 of section 210 of the *Municipal Act, R.S.O. 1990, c. M.45*, authorizes the Council to pass by-laws respecting the numbering of buildings and lots along any highway, beach, park, reserve or any other property in the Municipality that it is considered necessary to number by the Council, and for affixing numbers to the buildings and for charging the owner or occupant with the expense incident to the numbering of the lot or property;

THEREFORE the Municipal Council of The Corporation of the City of Humber Bay enacts as follows:

**SHORT TITLE**

**NAMING OF HIGHWAYS AND  
NUMBERING OF BUILDINGS AND LOTS BY-LAW**

**Part 1  
ADMINISTRATION**

**1.1 Commissioner of Planning and Development or his designate - exception**

The administration of this by-law, except Part 3, is assigned to the Commissioner of Planning and Development or his designate.

**1.2 Commissioner of Planning and Development or his designate - Part 2**

The administration of Part 2 is assigned to the Commissioner of Planning and Development or his designate.

**1.3 Commissioner of Environmental Services and City Engineer - Part 3**

The administration of Part 3 is assigned to the Commissioner of Environmental Services and City Engineer.

**Part 2  
NAMING OF HIGHWAYS**

**2.1 Commissioner of Planning and Development or his designate - responsibility**

The Commissioner of Planning and Development or his designate shall assign a name to every new highway in accordance with established Council policy.

**2.2 Renaming - approval of Council - required**

The renaming of highways shall require the approval of Council. The recommendation for a highway renaming shall be from the Planning Committee pursuant to a recommendation of the Commissioner of Planning and Development or his designate.

**Part 3  
POSTING OF NAMES FOR HIGHWAYS**

**3.1 Commissioner of Environmental Services and City Engineer - responsibility**

The Commissioner of Environmental Services and City Engineer shall ensure that the name of every highway in the Municipality is affixed at each highway intersection.

**3.2 Sign erected - on public property - where possible**

The highway name sign shall be erected on public property except where it is not possible, in which case it can be erected on private property.

**Part 4  
ASSIGNMENT OF NUMBERS**

**4.1 Commissioner of Planning and Development or his designate - responsibility**

Every building or lot within the City of Humber Bay shall be assigned a number by the Commissioner of Planning and Development or his designate.

**4.2 Building - on private road - development - as directed**

Buildings fronting on private roads located in private developments shall be numbered as directed by the Commissioner of Planning and Development or his designate.

**4.3 Renumbering - notice to - Planning Committee**

Where more than one previously numbered building has to be renumbered as a result of new development or infilling, the Planning Committee will be notified of the proposed renumbering prior to the affected property owners being requested to do so.

**Part 5  
RESPONSIBILITY OF PROPERTY OWNER**

**5.1 Number - posted - as assigned**

The owner of the property shall ensure that every building has the number assigned by the Commissioner of Planning and Development or his designate posted in accordance with the provisions of this by-law.

## **5.2 Number - style - size - location - requirements**

The owner of the property shall ensure that every number shall be affixed or inscribed in plain and legible numbers at least 12.7 centimetres (5 inches) high and such numbers shall be placed at the main entrance of the building and on the side of the building facing the highway, placed not higher than the first storey thereof.

## **5.3 Building - 30 m from highway - obscured - requirements**

Where the main building is located beyond 30 metres (100 feet) from the highway allowance or the main building is obscured from the highway by trees, buildings, crops, etc., the building number shall be placed on a contrasting plate attached to a post at a height of at least 1.5 metres (5 feet) above the ground at the front property line adjacent to the building's laneway, unobscured by mailboxes, etc. Where street lights are not present, reflective white numbers shall be posted on a contrasting plate and shall be posted at the previously specified height and location.

## **5.4 Failure to post - remedy - by municipal staff - cost**

In the event that the owner of the property fails to post the building number as directed by the Commissioner of Planning and Development or his designate, the municipal staff may enter upon the property and post the building number in accordance with the by-law and the cost shall be paid by the owner of the land in a like manner as taxes. If the cost is paid by the occupant, subject to any agreement between him and the owner, it may be deducted from the rent payable to the owner.

## **5.5 Number plates - maintained**

The owner of the property shall keep and maintain in good condition the building number and, where applicable, the contrasting plates.

## **Part 6 PROHIBITIONS**

### **6.1 Refusal to post number - prohibited**

No person shall refuse to post the building number when required to do so by the Commissioner of Planning and Development or his designate. **(Note: set fine is \$105.00 by Judge's Order dated December 8, 1995)**

### **6.2 Removal - defacement - number plates - prohibited**

No person shall remove, deface, obliterate or destroy the building numbers and applicable plates installed in accordance with Part 5 of this by-law, except for the purpose of replacing said numbers and plates or correcting errors. **(Note: set fine is \$105.00 by Judge's Order dated December 8, 1995)**

## **Part 7 ENFORCEMENT**

### **7.1 Fine - for contravention**

Any person who contravenes any provision of this by-law is, upon conviction, guilty of an offence and is liable to any penalty as provided in the *Provincial Offences Act*.

### **7.2 Continuation - repetition - prohibited - by order**

The court in which the conviction has been entered, and any court of competent jurisdiction thereafter, may make an order prohibiting the continuation or repetition of the offence by the person convicted, and such order shall be in addition to any other penalty imposed on the person convicted.

## **Part 8 REPEAL - ENACTMENT**

### **8.1 By-law - previous**

City of Humber Bay By-law B.-86-303; Town of Westminster By-law 90-31 and all amendments thereto; and Township of Humber Bay By-laws 5080, 5547, 5714, 5802, and 5987 are hereby repealed.

**8.2 Effective date**

This by-law comes into force on January 1, 1994.

Passed in Open Council on November 15, 1993.

T. C. Gosnell  
Mayor

K. W. Sadler  
City Clerk

First Reading - November 15, 1993  
Second Reading - November 15, 1993  
Third Reading - November 15, 1993